

2012 English Drama Fest

Reminders for participating schools

1	<p>Contact persons of your host school & their email address:</p> <p>Session 1: Mr. Pakki Cheung of True Light Girls' College pak610@hotmail.com</p> <p>Session 2: Ms. Terri Donlon of St. Stephen's Girls' College tdonlon@ssgc.edu.hk</p> <p>Session 3: Ms. Vivian So of Kiangsu-Chekiang College (Shatin) viviansowingyee@yahoo.com</p> <p>Session 4: Ms. Vivian So of Kiangsu-Chekiang College (Shatin) viviansowingyee@yahoo.com</p> <p>Session 5: Ms. Pauline Wai of St. Paul's Secondary School pwai@spss.edu.hk</p> <p>Session 6: Ms. Teresa Lui of St. Stephen's College teresa_lui@hotmail.com</p>
2	<p>About your performance</p> <p><u>Duration:</u> All plays <u>must</u> finish within 15 minutes. Please shorten it if it is currently too long. Schools that over-run will <u>not</u> be considered for the Outstanding Performance award.</p> <p><u>Script:</u> Your host school will ask you to submit a copy with sound and lighting cues. Please also prepare a synopsis of your play for the adjudicators. We need a soft copy of your script ONLY if your school receives the Outstanding Performance award. We need the script for the subtitles when we make the DVD.</p> <p><u>Microphones:</u> All the competition venues are school halls and microphones may not be available. Your performers may NOT need to use a microphone if they have learnt to project their voices. This gives them much more freedom while performing, especially if you have a large cast.</p> <p><u>Music:</u> please save all your sound tracks on ONE CD and in the right order</p> <p><u>Computer:</u> The use of the computer is NOT allowed.</p> <p><u>Props & costumes:</u> Keep these as simple as possible. Be creative. Remember that your school needs to bring everything to the venue, except desks and chairs.</p> <p><u>Technical crew:</u> Your host school will be in charge of giving the cues to their technical crew but your school needs to have a person who knows when to give the cues to work with the host school crew.</p> <p><u>Rehearsals:</u> There will be a time allocated to your school for rehearsal at the venue. This is not for you to have a dress rehearsal, but a brief try-out of the sound and lighting equipment.</p> <p><u>Adjudicators:</u> The list of adjudicators will be uploaded to our website by Mid-April. You may read their bios. (Please visit www.emi.edu.com)</p> <p>N.B. Your host school will send you a form to complete in late March. Please complete and return this form by the deadline given. The form will ask for the equipment you need, the props you will bring, the number of performers and helpers etc. All this information is important for your host school to plan the event well.</p>

3	<p>Photography & video taping</p> <p>Your host school will take photos and video tape all the performances. These will be made available to you later. Please do not ask your students or teachers to take photos or video tape your performance.</p>
4	<p>Supporters</p> <p>Your host school will inform you the number of seats that have been assigned to your school. This will depend on the capacity of the venue. Expect to have around 50 seats and hire your coach as soon as you know. Supporters need to behave well and show respect to those who are speaking or performing.</p>
5	<p>Certificates</p> <p>All performers and helpers will receive a certificate but schools will need to insert the name of their students using the template provided at our www.emi.edu.hk website after 21 May 2012. Award winners will have their certificates printed by the organizers. These will be presented to them, together with the trophy, on 21 May 2012.</p>
6	<p>Prize Presentation & Outstanding Performances – 21 May 2012</p> <p>Mark the date 21 May 2012 (Monday) on your calendar! The event will be held at Jockey Club Auditorium (The Hong Kong Polytechnic University) from 2:00 – 5:30 pm. Please invite your principal to attend the ceremony and performances. Whether a school receives an award or not, we hope that all 44 participating schools will send representatives to this event.</p>